



**MEETING OF THE WESTERN ISLES DEVELOPMENT TRUST
(COMPANY NUMBER SC271462)**

Minutes of Meeting of Western Isles Development Trust Date & Time:
5pm, Thursday 27 May 2021.

Venue: Remotely by Microsoft Teams only.

PRESENT

Nominated Members

Norman A. MacDonald (Director and Nominated Member) Chair
John MacKay (Director and Nominated Member)
Sheena Stewart (Director and Nominated Member)
David Muir (Director and Nominated Member)
Fiona Stokes (Director and Nominated Member)
David Wake (Director and Nominated Member)
Catriona Murray (Director and Nominated Member)
Iain Maciver (Director and Nominated Member)

Elected Members

Donnie Morrison (Elected Director for Lewis and Ordinary Member) (Vice Chair)
Hazel Mitchell (Elected Director for Lewis and Ordinary Member)
Calum MacKay (Elected Director for Harris and Ordinary Member)
Anne Bird (Elected Director for Uist and Ordinary Member)
Kirsty MacCormick (Elected Director for Uist and Ordinary Member)
Betty McAtear (Elected Director for Barra & Vatersay and Ordinary Member)

APOLOGIES

John Mitchell (Elected Director for Harris and Ordinary Member)
Katie Denehy (Elected Director for Barra & Vatersay and Ordinary Member)
Norman MacDonald (Director and Nominated Member)
Iain Archie MacNeil (Director and Nominated Member)
Stewart Wilson (Director and Nominated Member)

IN ATTENDANCE

Allan MacDonald.

1. WELCOME AND APOLOGIES

The meeting was quorate.

2. MINUTES OF THE MEETING OF THURSDAY 29 APRIL 2021

The Minutes were approved.

3. MATTERS ARISING

No matters arising.

4. MAIN FUND EXPRESSIONS OF INTEREST

- i. **No Expressions of Interest received.**

5. MAIN FUND APPLICATIONS FOR FUNDING

i. Community Energy Scotland: 'Uist Local Energy Plan'.

Norman MacDonald (Chair), Iain Maciver and David Wake declared an interest and left the meeting during consideration of this item. Donnie Morrison chaired this item.

- **Application successful for £10,000 only, should the applicant confirm that the project can proceed with that level of support.**

ii. NUDC Enquiry Form: 'Àrainneachd Àlainn Community Hub and Environment Centre'

- **Application successful for £10,000 only, should the applicant confirm that the project can proceed with that level of support.**

6. SMALL PROJECTS APPLICATIONS FOR FUNDING:

1. Small Projects Fund Applications (*£2,328.07 of £40,000.00 remaining **before** any decisions were taken at the meeting*):

i. Barra Youth Cafe: 'Youth Café' (£2,000.00).

Application which was considered at the last meeting was reviewed again following receipt of additional information.

Application successful. Applicant to be asked if the sum for watersports was a duplication (following a previous grant to Barra Watersports Club). If so £1,500 would be awarded. If not, £2,000 would be awarded.

- **£1,500 or £2,000 to be awarded (Board to decide by email before next meeting).**

ii. Uig Community Centre: 'Holiday Club' (£2,000.00).

Norman MacDonald (Chair) declared an interest and left the meeting during consideration of this item. Donnie Morrison chaired this item.

Application successful, however, only the balance of the fund can be paid to the applicant. Applicant previously advised that any amount would allow the Project to proceed (to a certain extent at least). Final sum to be determined by Board by email once a final decision is taken on the Barra Youth Café application.

- **£328.07 or £828.07 to be awarded (Board to decide by email before next meeting).**

7. CURRENT FINANCIAL POSITION

- **Report was noted.**

8. STANDING ITEM - WEBSITE UPDATE / OPPORTUNITY FOR SUBGROUP TO UPDATE THE BOARD.

- **Proposal from Judy MacDonald to administer, edit and update the website (£90.00 per month for 2 hours per month which can be rolled over if not used) accepted and to be reviewed in 6 months.**

9. WIDT ACCOUNTS

- **Draft accounts approved. CIB to finalise and Chair and Vice Chair to sign on behalf of the Company and CIB to submit to OSCR and Companies House.**

10. OSCR EMAIL

Board agreed that Allan MacDonald would include reference to WIDT in the signature of emails sent from the Comhairle email system in relation to WIDT. It would also be useful to explore the practicalities of migrating the WIDT email to Outlook (or looking at setting up a Gmail account). Questions were raised as to whether WIDT information held by the Comhairle would be subject to FOISA and also what would happen with WIDT information if Allan MacDonald were to leave his current position. These matters were to be investigated.

- **Board agreed that Allan MacDonald would include reference to WIDT in the signature of any emails sent from the Comhairle email system in relation to WIDT.**
- **Board agreed, more generally, that the current position (where the Comhairle undertakes the administration of the Company) should continue for the time being.**

11. AOCB

No further business was raised.

12. DATE AND TIME OF NEXT MEETING

- **Thursday 24 June 2021 at 5pm using Microsoft Teams.**

END.